

**DEPARTMENT OF EDUCATIONAL STUDIES  
FACULTY OF EDUCATION**

**2023-2024 Annual Progress Report – EdD**

**To the student:** The purpose of this report is to make sure we have current contact information on file and to document and encourage your progress through your graduate program. This report requires that you communicate directly with your supervisor to complete this document. To reduce paper use and to facilitate data entry, please fill out this form electronically (Part A only), and forward to your supervisor for their review & completion (Part B). The completed form (Part A & B) should be submitted via Qualtrics ([https://ubc.ca1.qualtrics.com/jfe/form/SV\\_eyrHvysA6WUG2Qm](https://ubc.ca1.qualtrics.com/jfe/form/SV_eyrHvysA6WUG2Qm)) by **August 15, 2024**.

**Part A. To be completed by the student.**

If you would like to speak to the **Graduate Advisor** about your program, please check here or send an email to set up an appointment.

<b><i>Current Contact Information</i></b>		
<b>Last Name:</b>	<b>First Name:</b>	
<b>Address:</b>		
<b>City:</b>	<b>Province:</b>	<b>Postal Code:</b>
<b>Home Phone:</b>	<b>Work Phone:</b>	
<b>Email:</b>	<b>Student #:</b>	

<b><i>Program Information</i></b>		
<b>Cohort Advisor/ Current Supervisor(s):</b>		
<b>Have you completed your required courses? Yes / No</b>		
<b>Research topic (if known):</b>		
<b>Has your research supervisory committee been formed?</b>	<b>Y/N</b>	<b>Date (dd/mm/yy)</b>
<b>List your Committee members:</b>		
<b>Have you completed your comp exam?</b>	<b>Yes / No</b>	<b>Date (dd/mm/yy)</b>
<b>Has your research proposal been approved?</b>	<b>Yes / No</b>	<b>Date (dd/mm/yy)</b>
<b>Have you been advanced to candidacy?</b> <b>Note: The Faculty of Graduate Studies policy stipulates that Candidacy should be reached within 24 months and must be by 36 months of starting a doctoral program.</b>	<b>Yes / No</b>	<b>Date (dd/mm/yy)</b>

***Please summarize the progress you made between July 1 and June 30 toward completing degree requirements and give date of last meeting or date of most recent contact with advisor and/or research committee:***

***Coursework and dissertation plans for the upcoming year.***

**Please list the specific courses or types of courses you intend to take in the next academic year. If coursework is completed, please leave blank.**

<b>Course Prefix &amp; No.</b>	<b>Title or topic</b>

**Plans for dissertation work (if you have achieved candidacy) in the upcoming year. Please include projected target date for defense.**

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**To the Cohort Advisor(s) or Supervisor:** Please review the information provided in Part A, then complete Part B. To reduce paper use and facilitate data entry, please ensure your student submits the completed form (Part A & B) via Qualtrics ([https://ubc.ca1.qualtrics.com/jfe/form/SV\\_eyrHvysA6WUG2Qm](https://ubc.ca1.qualtrics.com/jfe/form/SV_eyrHvysA6WUG2Qm)) by **August 15, 2024**.

**Part B. To be completed by the Cohort Advisor(s) or Supervisor.**

<b>Student's Last Name:</b>	<b>First Name:</b>
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<b>Advisor's or Supervisor's Last Name:</b>	<b>First Name:</b>
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**Date of last meeting or contact with student:**

**Is this student making satisfactory progress toward degree completion?**

<b>Yes:</b> <input type="checkbox"/>	<b>No:</b> <input type="checkbox"/>	<b>Concerned:</b> <input type="checkbox"/>
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**If "no" or "concerned" please explain:**

**Other comments:**