

Policy on EDST 565, EDST 583, and EDST 508 Courses

It has been a longstanding practice in the Department of Educational Studies to use the course numbers EDST 565, EDST 583, and EDST 508 to pilot new graduate courses. The courses are listed in the UBC Calendar as follows:

EDST 565 (3/6) d Special Course in Subject Matter Field

This course is not eligible for Credit/D/Fail grading.

EDST 583 (3/6) d Advanced Seminar in Educational Studies

This course is not eligible for Credit/D/Fail grading.

EDST 508 (3/12) c Review of Research in Educational Studies

This course is not eligible for Credit/D/Fail grading.

EDST students are limited to a maximum of six credits (3/6) of EDST 565 and EDST 583 per program and maximum of twelve credits (3/12) of EDST 508 credits per program.

Courses offered under these numbers provide opportunities to pilot emerging areas research and/or special interests among faculty, area groups, and students. After an initial piloting phase, these courses may undergo a formal curriculum approval process to become a part of our regular course offerings. Also, courses offered under these numbers provide a platform for visiting scholars to share their expertise with the department.

Departmental policy stipulates that pilot courses may be offered a maximum of two times after which formal Senate approval must be sought. "Senate approval consists of the approval of the Faculty, Senate Curriculum Area Sub-committee, Senate Curriculum Committee, and Senate in sequence" <https://senate.ubc.ca/vancouver/curriculum-submission-guide/cat1-curriculum/new-course-approval>

Procedures for *Equitable Engagement* with EDST 565, EDST 583, and EDST 508 Courses

1. Program Area Responsibilities

- 1.a. Program areas will determine which courses offered under the numbers EDST 565 and EDST 583 will be proposed in a given academic year.
- 1.b. Program Area Coordinators will lead the discussion within their program areas and EDST 565s, 583s, and 508s should emerge from the interests and priorities of area groups.

- 1.c. Offering 565s, 583s, and 508s will be subject to staffing of all required courses, as determined by Program Coordinators and/or The Deputy Head.
- 1.d. A faculty member should not offer more than one EDST 565, EDST 583, or EDST 508 course in any two year cycle.

2. GPACC Responsibilities

- 2.a. Program area coordinators will present proposals for EDST 565, EDST 583, and EDST 508 courses at GPACC for discussion. The deadline for proposals submitted to GPACC is February 15 of each year (with the exception of visiting scholars).
- 2.b. After a maximum two year piloting phase, EDST 565s, EDST 583s, and EDST 508s may undergo formal Senate approval. The process will be initiated by the Program Area Coordinator (following consultation with the program areas faculty members), and will proceed for approval to GPACC, the Department, GCACC, Senate Curriculum Area Subcommittee, Senate Curriculum Committee, and Senate.
- 2.c. EDST 565, EDST 583, and EDST 508 courses that have been offered twice will be not be offered again. However, if a curriculum approval process is underway for a given course, it may be offered a third time.

3. Deputy Head/Head Responsibilities

- 3.a. The Deputy Head, in consultation with the GPACC Chair and Head, will review the proposed focus (e.g., topic, scope, focus) and number of EDST 565, EDST 583, and EDST 508 proposals, in relation to the overall course offerings in a given academic year.
- 3.b. Under-enrolled EDST 565, EDST 583, and EDST 508 courses will be cancelled according to standing EDST policy on course enrolments.
- 3.c. Final approval for course offerings rests with the Head.