

June 4-7, 2020

University of British Columbia

**Instructions for Preparing Paper Materials for the Conference *Proceedings***

Congratulations on the acceptance of your paper for the upcoming AEGT2020 conference in Vancouver!

**Preparing Your Submission**

* Attached is the template you must use to submit your final papercontribution to the proceedings. I recommend you begin preparing your submission directly in this template, but you may also apply the template later.
* Please rename the attachment with the lead author’s first and last names, otherwise I will receive many, many files with the same name…
* Most text in your paper will be in 11-point Tahoma font and left justified. This makes the *Proceedings* readable for those who might be visually impaired while managing the total page count.

Please **do not**:

1. Add any page numbers anywhere in the document.
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3. Use footnotes or endnotes (these will be scrubbed out and the file returned to you; use APA referencing instead).
4. Exceed the maximum word count: 3000words including titles, headings, but exclusive of the abstract and the reference list.
5. Change any document attributes as a work-around on the page limit

**Submission Instructions and Deadline**

**You must submit your final, correctly formatted paper by 1159pm on Tuesday 31 March 2020 Pacific Standard (Vancouver) Time. Submissions after this date will not be included in the *Proceedings* or in the conference program.**

Please use [jega776@aucklanduni.ac.nz](mailto:jega776@aucklanduni.ac.nz) to submit your paper (some of you might have another email address for me in your address book).

We are looking forward to seeing you in June!

JE

John Egan

AEGT2020 *Proceedings* Editor

University of Auckland