

**Department of Educational Studies
Faculty of Education
UBC**

Revised on October 13, 2019

**Support for EDST Faculty initiated events for EDST students at Conferences
(for faculty without grants) Up to \$5000.00/year**

Rationale: EDST faculty who attend conferences can provide EDST student attendees with mentoring and networking opportunities through this funding support. **Typically, this fund will provide support for EDST faculty organized events at conferences where students are presenting conference papers, contributing to a poster or panel session, or similar scholarly contributions.** This fund will support EDST faculty (without grant funding) to organize small events for EDST students attending the conference. Events might include social meals, networking opportunities, or other appropriate small group events.

Process:

- EDST faculty members can apply once every two years for maximum amount of \$1000 per student centred event.
- **Proposals should confirm that students will be presenting at the conference or scholarly meeting and should include:** title of conference or scholarly meeting and location; short description and purpose of event, approx. number of students attending the proposed event. **For academic events where papers or posters are not presented, ie. workshops, please include a description of the nature of EDST student involvement.**
- Proposal are vetted by the Head's Advisory Committee (HAC) on a rolling basis and must be approved prior to conference or scholarly meeting in question.
- Must comply with UBC reimbursement protocols, for e.g. no alcohol reimbursement, and travel support is not included under this initiative.