



Reference Letter

Department of Educational Studies, 2125 Main Mall, University of British Columbia, Vancouver BC Canada V6T 1Z1

TO THE APPLICANT: Complete the boxed area below before sending this form to your referee. Completed reports or reference letters must be sent directly to the Department of Educational Studies at the address above. For this report or a reference letter to be considered official, the report or reference letter and the envelope's seal must be signed by the referee.

Name of Applicant :

Surname Given Names

who is applying for admission to study for the degree of

in the Graduate Program of Department of Educational Studies

with special field of interest in

TO THE REFEREE: A letter of reference may be submitted in lieu of this form. Please ensure that you sign your reference letter or form and the envelope's seal to be considered official.

In what capacity, how well, and how long have you known the applicant ?

Does your university offer the graduate degree program this applicant seeks? Yes No

If yes, does the applicant meet the minimum admission requirements for acceptance to this program at your university?
 Yes No If No, give reason:

If this applicant took a course(s) from you, what was his/her rank in the class?

Course Name: Course Number: Rank in Class:

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Please rank the applicant as follows: 0 = Poor, 1 = Fair, 2 = Good, 3 = Very Good, 4 = Excellent, 5 = Outstanding

	Rank	Remarks
Academic Preparation	<input type="text"/>	<input type="text"/>
Originality	<input type="text"/>	<input type="text"/>
Skill at Research	<input type="text"/>	<input type="text"/>
Industry	<input type="text"/>	<input type="text"/>
Intellectual Capacity	<input type="text"/>	<input type="text"/>
Teaching Ability (if known)	<input type="text"/>	<input type="text"/>
All-round Ability	<input type="text"/>	<input type="text"/>

(over)



Please comment on the applicant's academic strengths and potential for completing a graduate program.

For students whose native language is not English, please indicate if the applicant has sufficient competence in English to:

- a. understand lectures conducted in English
- b. read widely in English
- c. express herself/himself in written English

Referee's Contact Information (Required)

Institution:

Mailing Address:

Phone:

Fax:

Email:

UBC Graduate Program Address (Required)

Program Name:

Mailing Address: Department of Educational Studies

2125 Main Mall, University of British Columbia

Vancouver BC, V6T 1Z4

Phone: 604-822-5374

Fax: 604-822-4244

Email: grad.edst@ubc.ca

Referee's Name in Print:

Referee's Signature: _____ Date: (yyyy/mm/dd) _____

This Confidential Report must be both prepared by and signed by the referee named above. Evidence to the contrary will lead to the cancellation of any offer of admission (whether or not accepted), or withdrawal of the student from the University. It is the policy of the University to treat as confidential letters of reference which it receives. It can, however, be required under Freedom of Information legislation to disclose the substance of any letter of reference but only where that can be done without disclosing the identity of the writer.