DEPARTMENT OF EDUCATIONAL STUDIES FACULTY OF EDUCATION

**2018 - 2019 Annual Progress Report – MA**

**To the student:** The purpose of this report is to make sure we have current contact information on file and to document and encourage your progress through your graduate program. To reduce paper use and to facilitate data entry, please fill out this form (Part A only). Save it. Return the completed form as an email attachment by **May 31, 2019** to the Graduate Program Assistant at grad.edst@ubc.ca This report requires that you communicate directly with your supervisor to complete this document.

**Part A. To be completed by the student.**

**☐** If you would like to speak to the **Graduate Advisor** about your program, please check here.

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| --- |
| ***Current Contact Information.*** |
| **Last Name:** | **First Name**: |
| **Address**: |
| **City:** | **Province:** | **Post Code:** |
| **Home Phone:** | **Work Phone:** |
| **Email:** | **Student #:** |

|  |
| --- |
| ***Program Information.*** |
| ***Year in Program. Part-time or Full-time*** |
| **Current Advisor/Supervisor:** |  |
| **Research Topic:** |  |
| **Has your research supervisory committee been formed? Yes** | **No Date** (mm/yy) |
| **List your Committee members:** |  |
| **Has your research proposal been approved? Yes No Date** | **(mm/yy)** |
| **Please summarize the progress you made in the past academic year toward completing degree requirements.** |

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| ***Coursework plans for coming year.*** |
| Please list the specific courses or types of courses you intend to take in the **next academic year.** If coursework is completed, please leave blank. If needed, press “Enter” to produce additional lines of text. |
| **Course Prefix & No.** | **Title or topic** |
|  |  |
|  |  |
|  |  |
|  |  |
| **Remarks:** |  |

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| ***Awards/Scholarships/Grants.* Please list any awards, scholarships or grants applied for or received in the past academic year. If pending, mark “P”. Press “Enter” to produce new lines of text.** |
| **Date Applied For** (mm/yy) | **Title** | **Term (from/to)** | **Date Received (mm/yy)** | **Amount** |
|  |  |  |  | **$** |
|  |  |  |  | **$** |
|  |  |  |  | **$** |

***Other comments about your progress, plans for the coming year, or M.A. supervision:***

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**To the supervisor:** Please review the information provided in Part A, then complete Part B. To reduce paper use and facilitate data entry, please complete this form using your completer, return the completed form to the Graduate Program Assistant at grad.edst@ubc.caand send a copy to the student at the email address in Part A.

**Part B. To be completed by the supervisor**

**Student’s Last Name:**

**First Name:**

**Supervisor’s Last Name:**

**First Name:**

**Date of last meeting with student:**

**Is this student making satisfactory progress toward degree completion:**

|  |  |  |
| --- | --- | --- |
| **Yes:** | **No:** | **Concerned:** |

**If “no” or “concerned”, please explain:**

**Other comments:**