

**Department of Educational Studies**  
**Department Meeting Minutes**  
**February 16, 2017**

*Present:* Ali A. Abdi (chair), Cash Ahenakew, Lesley Andres, Claudia Diaz, Jason Ellis, Mona Gleason, Garnet Grosjean, Erika Hughes, Michael Marker, Sereana Naepi, Carolina Palacios, Claudia Ruitenberg, Shermila Salgadoe, Hongxia Shan, Jorun Stenoien, Alison Taylor, Rob VanWynsberghe, Fei Wang, Taylor Webb, Handel Wright

*Regrets:* Vanessa Andreotti, Shauna Butterwick, Deirdre Kelly, Amy Metcalfe, Jo-Anne Naslund, Sam Rocha, Jude Walker, Pierre Walter

**1. Approval of agenda**

The agenda was approved.

**2. Approval of minutes (meeting of January 19, 2017)**

The minutes were approved.

**3. Topics for discussion/decision**

**a. Head's report (Ali)**

**PSI**

The Faculty of Education expects to see savings of \$1.2 million in the 2017/18 fiscal year. The Programmatic Sustainability Initiative (PSI) was created to deal with the projected deficit of \$900,000. The target of \$1.2 million will be divided between the 8 units of the Faculty of Education. The divisions will not be equal and the amount each unit will be responsible for will be announced by April. Consultants will create and use decision criteria to determine these amounts. Each unit has until the end of April to submit proposals as to how they will meet their targets. These proposals will be rated against the decision criteria and risk renewal.

The department will meet twice in April to generate EDST proposals. These meetings will run from 9:00-1:00pm (dates to be determined).

**MET**

Information on the MET was circulated in the meeting package. The MET is a graduate program without a department. Educational technology is currently the dominant emphasis of the MET. The external review critiqued the MET and

suggested it should become a department or be classified as an inter-departmental program.

*Discussion:*

Michael, MET Advisory Committee member, doesn't think the MET should become a department; rather, it should be left as is. The MET does a lot of valuable work for the Faculty of Education in its own unique fashion. Michael can provide guidance to anyone interested in teaching in the MET. One faculty member asked how/if the MET will address the critiques outlined in the external review. Michael said there have been several discussions about the review, however due to the complex nature of the MET nothing has been decided.

**ALE Lecturer Positions**

To date 20 applications were received for the ALE 12-month lecturer positions. Fourteen of these applications were deemed complete and subsequently adjudicated. A list of 4 candidates has been compiled and their references have been contacted. Of these 4 candidates, only 3 will be hired. Candidates will present to the entire department as part of the interview process.

**Department Retreat**

Two extraordinary PSI meetings in April will be held in lieu of that month's department meeting. The department might hold a retreat in May, however, a final decision is yet to be made

*Discussion:*

A few faculty members said a department retreat in May was unnecessary, unless pressing issues suddenly arise. Others suggested holding a retreat with an emphasis on post-PSI discussions. It was decided to continue this conversation at a later date.

**Executive Committee**

Shermila is now officially a member of the Executive Committee. Ali thanked her for all of the work she has done for the committee.

**b. Graduate advisor report (Claudia)**

The course proposal for EDST 530 was recently passed by UBC Senate.

Admission to the PhD program is currently underway. This year EDST only received two 4YFs. Last year the department received three.

Faculty are reminded that PhD students require permission to teach courses. Both the grad advisor and supervisor are required to sign a G+PS permission form so students can teach. A doctoral student who has achieved candidacy can apply to teach in a sessional lecturer position as long as they stay within a certain number of credits, etc. Exceptions are sometimes granted for students who are very close to achieving candidacy.

### **Motion #1**

Pre-tenure EDST faculty can serve as sole supervisors of doctoral students after their third-year review and with the permission of the Head, taking into consideration the faculty member's supervisory experience at the doctoral level. This experience can involve having co-supervised a doctoral student for a number of years, having served on doctoral supervisory committees, and/or having taken a G+PS supervision workshop for new faculty.

*This motion was presented by Claudia and seconded by Taylor*

*14 in favour, 0 against, 0 abstentions*

#### **c. Operations report (Shermila)**

Shermila reminded faculty to review the staff profiles on the EDST website. The profiles are designed to ensure queries are directed to the correct person.

Faculty are also reminded to ask for AV support at least a month before their planned event. AV support staff will provide assistance free of charge during office hours. If AV services are required in the evenings/weekends, faculty are responsible for the cost.

#### **d. Sessional report (Carolina)**

Carolina thanked Ali, the Executive Committee and the Sessional Working Group for all of their work on the sessional extra labour issue.

#### **e. GAA report (Sereana)**

Claudia Diaz will attend the Executive Committee and Department meetings when Sereana's contract ends in April.

Other departments have contacted Sereana for information on EDST's GAA structure. These departments are impressed by EDST'S incorporation of student voices into overall operations.

Alex has created a new “Events” tab on the EDST website which lists upcoming events for students and faculty. EDST Research Day, on April 7<sup>th</sup>, is one of the events listed in this tab. Faculty are strongly encouraged to attend/participate.

#### **4. Sustainability cohort update (Rob)**

Rob recently received a grant to examine sustainability within the Teacher Education program. He began this research by examining sustainability practices in similar departments around the world. The final report was shown to Blye Frank and Wendy Carr. They suggested that Rob and his colleagues create a proposal for an elementary level cohort in sustainability for the Teacher Education Program. The Teacher Education Advisory Committee (TEAC) reviewed and approved this proposal. The Dean also recommended that every department contributes to this new initiative. Rob will be approaching EDST faculty for contributions in the near future.

#### **5. PhD management and admissions committee update (Alison)**

The PhD Committee made offers to the top 11 applicants. These applicants were also offered funding packages of \$11,000. The PhD Committee will reallocate the funding from rejected offers to the applicants on the program wait list.

The committee is now reviewing the material on the website to make sure it is still applicable for applicants. The committee also plans to hold a forum for faculty to discuss the core PhD courses.

##### *Discussion:*

Faculty were told that if the new funding plan were in place, only 4 or 5 applicants could be admitted this year. The department needs to discuss funding sources for incoming PhD students. Someone suggested that faculty members post information on grant contributions they could contribute to PhD student funding. Other faculty members suggested that only doctoral SSHRC holders be accepted into the PhD program. This requires the timing of SSHRC deadlines to be taken into consideration alongside the deadlines for the PhD program.

#### **6. Announcements**

Congratulations were given to the following faculty and students:

- Claudia Ruitenber on her appointment as Academic Director for UBC Vantage College
- Lesley Andres on being awarded a \$14,868 grant from the British Columbia Council on Admission and Transfer
- Alison Taylor, Stephanie Glick and Nasim Peikazadi on receiving \$33,105 from the Teaching and Learning Enhancement Fund

- Rob VanWynsberghe on receiving \$22,236 from the Teaching and Learning Enhancement Fund
- André Mazawi on his keynote speech for the Clovis Maksound Memorial Lecture Series at Georgetown University
- Sharon Stein, Sereana Naepi, Claudia Diaz and Kari Grain for receiving Education Endowment Awards from the Faculty of Education

Larisa Enriquez will be presenting at the next Critical Dialogues seminar on February 23<sup>rd</sup> from 2:00-3:30pm. The seminar “Developing a Flexible Educational Model: Towards a Non-Formal University” will take place in the PCOH Multipurpose Room. All are welcome to attend.

The joint CCIE and EDST panel “Iranian/Canadians: Homeland, Diaspora and Belonging” will be held on March 1<sup>st</sup> from 2:00-4:00pm in the PCOH Multipurpose Room. All are welcome to attend.

The International Conference on Cultural Studies and Education has received 12 full panel proposals and 68 individual proposals to date. These proposals have come from all over the world, including 3 from EDST. The conference will also feature film and dance performances.

Garnet introduced Jorun Stenoien, a visiting scholar from Norway. Jorun will be with the department until June.

*Adjourned at 1:50pm*