

Department of Educational Studies
Department Meeting Minutes
January 19, 2017

Present: Ali A. Abdi (chair), Cash Ahenakew, Vanessa Andreotti, Lesley Andres, Shauna Butterwick, Steve Cardwell, Claudia Diaz, Jason Ellis, Gerald Fallon, Mona Gleason, Stephanie Glick, Garnet Grosjean, Erika Hughes, Michael Marker, Amy Metcalfe, Jo-Anne Naslund, Bathseba Opini, Carolina Palacios, Wendy Poole, Sam Rocha, Claudia Ruitenber, Shermila Salgadoe, Hongxia Shan, Alison Taylor, Rob VanWynsberghe, Jude Walker, Fei Wang, Handel Wright

Regrets: Elaine Decker, Deirdre Kelly, Sereana Naepi, Pierre Walter, Taylor Webb

1. Approval of agenda

The agenda was approved.

2. Approval of minutes (meeting of November 17, 2016)

Shauna Butterwick requested the name *Mark Beauchamp* in item #7 of the November 17, 2016 minutes be corrected to *Mark Edwards*.

3. Topics for discussion/decision

a. Head's report (Ali)

Several Programmatic Sustainability Initiative (PSI) meetings are scheduled for the coming months. Faculty, students and staff will be invited to participate in these discussions.

Ali thanked Shauna, Wendy, Jude, Handel and Garnet for their role in the Application Review Committee. A total of 13 completed applications will be reviewed shortly and the department will be informed of the outcome.

The Dean's Office (DNSO) is asking each department to submit a 5-year budget projection for the Innovative (formally Outreach) fund. EDST's projections were circulated in the department meeting package. DNSO provided the bolded categories they wanted used in the projections. EDST has prioritized the previous historical spending of the department alongside these headings. The projections drafted by the department were done in a way to keep yearly expenditures consistent.

The 16/17 budget, which was also included in the meeting package, shows that EDST has yet to receive the Distance Education (DE) funds of \$26,049. The

department will receive this money once EDST submits its 5-year budget projections to DNSO.

Ali thanked Shermila, Sereana, Amy and Claudia for their work on the 5-year budget projections. The Executive Committee discussed this information on 3 separate occasions and several modifications have already been made. Today's meeting is an opportunity for the rest of the department to review the information and ask questions/make suggestions.

The 5-year projections show that EDST plans on spending less on Program Development and Support. Ali has met with ErinRose Handy, Assistant Dean of Communications and Marketing, to discuss collaborative marketing strategies with DNSO. As the cost of these strategies will be shared, EDST is reducing the amount typically found in this budget line.

The projections also show that EDST plans to put aside \$10,000 in the 16/17 fiscal year for PhD 4-year funding packages. This amount increases by \$500 per year in the 5-year budget projections. By 21/22 the amount in this budget line will be \$12,000.

Discussion:

A faculty member asked for an example of what has been previously funded in the budget line EDST Research Infrastructure Fund. This line has been used to assist with research grant expenses, such as hiring students. This line is used to support various types of grant application expenses including, but not limited to, RISS. Faculty should note that once the fund is used up, the department will need to wait until the next fiscal year for it to be replenished.

A faculty member asked why EdD revenue has dropped so much this year in comparison to previous years. The EdD coordinator replied they are using more of the revenue to sustain the program than they have done in the past. The program no longer wishes to have a great deal of money left over at the end of each fiscal year.

Clarification was asked for the budget line Sessional Honorarium in the 17/18 projection. Faculty wanted to know if this was a one-time support payment for extra sessional work or if it would be a yearly occurrence. As was announced in the Department meeting of October 20, 2016, this will be a one-time honorarium payment for sessionals. The line would be moved to the 16/17 budget and funds of \$10,000 would be divided equally amongst sessionals who taught during the 16/17 year.

Other faculty members asked if more than if \$10,000 could be set aside for the budget line PhD 4-Year Funding Packages. Others wanted to know if funds could also be set aside for MA funding packages. The projections show a budget line of

\$6,000 for Program Enhancement. Faculty wanted to know if this amount could be moved to the funding packages budget line. Ali said this is a conversation that will need to be held at a different time.

One faculty member asked if a line should be added to the budget for the revenue generated by graduate applications. The department is currently unaware of the exact amount generated by this form of revenue. However, a conservative estimate of \$10,000 a year could be added to the 5-year budget plan.

Other faculty members wanted to know how much the department would be held accountable for the 5-year projections once submitted. Is the department locked into this projected budget or will there be room to deviate? Faculty were reminded that DNSO is asking for these projections in order to see how departments plan on spending the Innovative Fund each year. These 5-year budgets are subject to change once submitted, with the dean and department able to make changes if and when needed.

The department will have an extraordinary meeting before the end of January to finalize the 5-year budget projections. Everyone is encouraged to go through the current projections line by line and ask for clarification on any items of uncertainty. Faculty are also asked to think in terms of overall EDST funding, as this budget is meant to support the entire department, rather than select programs. This meeting will be approximately 3 hours and the date will be confirmed later today. A deadline to submit motions for the meeting will be set a few days in advance of the meeting itself.

b. Graduate advisor report (Claudia Ruitenber)

There is a possibility that the EdD program will be exempt from the tuition waivers offered to BC residents aged 65 and over. It would be beneficial to EdD if it was exempt from these waivers as it is a self-funded program. The Senate and Provost Offices are looking into this matter, but a decision has yet to be made.

The PhD Committee is running a simulation to see how many doctoral students the department could feasibly admit under the new funding policy. In relation to this policy the department will need to discuss creating more TA opportunities and/or pursuing alternative grant avenues. G&PS is also working on a draft funding proposal for part-time PhD students. The department will be updated as more information becomes available.

c. Sessional report (Carolina)

Another “Meet and Greet” event will be held this term for ADHE students and instructors, details to follow.

Several sessionals have commented on the need to make the office space on the third floor more welcoming. They would like information on the rules they must follow in order to make this area more hospitable.

d. GAA report (Claudia Diaz)

This term the GAAs will continue running weekly student workshops. They have already contacted faculty members to participate and contribute to these events. Monthly newsletters about these activities will also be distributed.

EDST Student Research Day will be held on Friday, April 7th. A call for proposals has already been circulated and Annette Henry is confirmed as the keynote speaker. The organizers would like to highlight the research collaboration between faculty members and students at this year's event. Faculty members will be asked to participate in a round-table discussions and panels to highlight these connections. Even if faculty are unable to participate they are still encouraged to attend in order to show their support for EDST students.

4. Doctoral student supervision (Jude)

EDST is one of only a handful of UBC departments that requires its assistant professors to co-supervise PhD students. In light of the number of PhD applications the department usually receives, this policy puts a lot of pressure on the associate and full professors to act as supervisors. Jude would like the department to consider allowing more senior assistant professors to serve as single supervisors for doctoral students.

GPACC has discussed this issue. They are currently drafting a motion by which EDST faculty can serve as single supervisors of doctoral students after their third year review. There are multiple other ways the department can garner enough confidence to agree that an assistant professor has enough experience to act as a sole supervisor. These include: with the permission of the head, after having co-supervised for X amount of years, having taken G+PS supervision workshops, etc. The department will be updated on GPACC's progress with this motion.

5. Student art work (Jude)

The Department of Art History, Visual Art & Theory (AHVA) profiles student art projects throughout the university. Student artwork will be temporarily displayed in other departments on campus for brief periods of time. AHVA informally asked Jude if EDST would be interested in displaying their students' artwork in Ponderosa Commons. Before committing to anything, Jude would like clarification on the rules surrounding the display of art in Ponderosa Commons Oak House.

Discussion:

Many faculty members supported the idea of finding space in the department to celebrate student artwork. One faculty member suggested a mutual exchange with AHVA, in which their students display art in EDST and EDST students deliver presentations to AHVA. Another faculty member pointed out that if AHVA displayed pieces in Ponderosa Commons, it would need to be done at the artist's own risk. Items occasionally go missing from this building and the department cannot provide a guarantee that AHVA artwork would be secure.

6. PhD management and admissions committee update (Alison)

Sixty-seven PhD applications were received this year, 40 of which came from international applicants. Three applications were also received from candidates who self-identified as indigenous. The PhD Committee thanked faculty who provided feedback on the applications during the prescreening process. The committee will be meeting tomorrow to finalize the admissions list. They are expecting to make approximately 12 offers of admissions, with the expectation that a few of these offers will be declined.

The PhD Committee will also be reviewing information that applicants are asked to submit, e.g. word count for writing samples. Faculty members with suggestions/comments on improvements to the assessment process are asked to contact Alison.

7. MA committee update (Mona)

Mona thanked the MA Committee and Sandy for their work on assessing the applications. Twenty-four applications received this year and 11 offers of admission will be made. The majority of these applications came from international candidates. It should also be noted that only one of these applicants self-identified as indigenous.

Discussion:

A few faculty members have received supervision requests from international applicants who, if accepted, would be fully funded by their governments. There are a number of governments, particularly in Middle Eastern countries, that offer full scholarships for students to attend top-tier universities abroad. The King Abdullah scholarship from the Saudi Arabian government is an example of this type of scholarship. This funding will count towards the minimum \$18,000 a year departments must make available to each incoming PhD student under the proposed funding policy.

8. Announcements

Congratulations were given to the following faculty and students:

- Vanessa Andreotti on receiving a Mitacs Accelerant Grant for \$90,000
- Mona Gleason on the publication of her new book *Bringing Children and Youth into Canadian History: the Difference Kids Make*
- Amy Metcalfe on the publication of her new book *Education Policy Analysis for a Complex World: Poststructural Possibilities*
- Wendy Poole and Gerald Fallon on their guest editorship for the *Canadian Journal of Educational Administration and Policy*
- Ali A. Abdi on the publication of his new book *The Education of African Canadian Children – Critical Perspectives*

Information on the International Conference on Cultural Studies and Education is now on the department website. Handel thanked Ali, Sam, Shermila and Alex for all of the work they have done so far for the conference. Faculty are encouraged to attend and participate in the conference if their schedules permit.

The Women's March on Washington will take place on January 21st at 10:00am. The march will begin at Jack Poole Plaza and all are welcome to attend.

The next Critical Dialogues Seminar will take place on January 26th in the multipurpose room. Faculty are encouraged to attend.

There will be a Book Launch and Conversation with Professors Avtar Brah, Annette Henry and Leslie Roman on February 2nd in the Ponderosa Commons Multipurpose Room.

Dr. Jennifer Kelly, CCIE visiting scholar, will be giving a talk *History Makes the Difference: Race and the Margins of Curriculum* on February 8th in the Ponderosa Commons Multipurpose Room.

On March 1st from 2:00-4:00pm in the Ponderosa Commons Multipurpose Room there will be a panel discussion on Iranians and Canadians. Panel presenters will include CCIE visiting scholar Dr. Alireza Sadeghi. Advertisements will circulate shortly.

Adjourned at 2:35pm