

## **Research Infrastructure Fund (Faculty Seed Grant): Preparation of Research Proposals**

For the academic year beginning May 1 to the following year April 30, the Department will set aside a fund of \$12,500 that will be used to support Graduate Research Assistants.

Individual faculty or groups of faculty members are invited to submit an application for the requisite number of hours for which they would like to hire a graduate student to help prepare a research proposal. The maximum no. of hours is set at 50.

The application will specify the number of hours needed to complete the academic task - for example, a literature review, costing out a budget, coordination with co-applicants, and updating CVs. The application should simply state the title of the project, applicant(s) name(s), the funding agency, the name of the graduate research assistant and the work that they will be asked to do over a set number of hours.

The application could be made at any time during the academic year and should be submitted to the Department Head. The decision will be made by the Department Head and the executive team.