

**Department of Educational Studies
Department Meeting Agenda and Minutes
May 21, 2015**

Present: Ali A. Abdi (chair), Cash Ahenakew, Vanessa Andreotti, Mark Aquash, Shauna Butterwick, Steve Cardwell, Jason Ellis, Gerald Fallon, Hartej Gill, Garnet Grosjean, Deirdre Kelly, Michael Marker, Amy Metcalfe, Wendy Poole, Sam Rocha, Claudia Ruitenberg, Shermila Salgadoe, Hongxia Shan, Michelle Stack, Alison Taylor, Jude Walker, Fei Wang

Regrets: Lesley Andres

Students: Jessica Egbert, Miranda Huron, Gang Li, Sarah McCabe, Kapil Regmi, Amber Shilling

Sessional Rep: Deo Bishundayal

Minutes of EDST Department Meeting May 21, 2015

1. Approval of agenda

The agenda was approved.

The following items were added to the agenda:

Item #6 - Emeriti professors

Item #7 - Report of the PhD committee

2. Approval of minutes

The minutes were approved.

3. Business arising from the minutes

Nothing to report.

4. Topics for Discussion/Decision

a. Head's report (Ali)

Ali welcomed back Kapil Regmi. He also thanked everyone for the support they have extended to Kapil and his family.

Ali met with the executive committee and Shermila to discuss the amount of emergency funding available to students. It was decided to increase the amount of funding from \$500 to \$750.

Ali thanked the department retreat committee once again for organizing the retreat at the Musqueam Reserve. During the retreat several faculty members expressed interest in participating in collaborative programs with the Musqueam education center. A preliminary meeting will be held later in May to discuss this in greater detail.

The final seminar in the Critical Dialogues on Education and Society series will take place May 21st at 3:30pm in the Ponderosa G Lounge. Dr. Sarah Banks from the University of Durham will present.

Ashley Pullman and Lilach Marom were the presenters for the final Graduate Students' Seminar Series of the year. Faculty are strongly encouraged to attend future seminars as a show of support for graduate students.

b. Graduate Advisor report (Claudia)

Three of the five doctoral SSHRC applications submitted by EDST applications were funded; the other two "recommended but not funded." Congratulations were given to Bob Cowin, Neila Miled and Amber Shilling. Neila Miled is also the recipient of the Killam Doctoral Scholarship.

Claudia provided the following admissions update:

Edd:	14 offers, 13 confirmed, 1 pending
PhD:	14 offers, 7 confirmed, 7 declined
MA:	20 offers, 11 confirmed, 5 declined, 1 deferred, 3 unconfirmed
MEd HIED:	8 offers, 5 confirmed
MEd SCPE:	12 offers, 9 confirmed
MEd AIGC:	23 offers, 16 confirmed
MEd ALE:	14 offers, 10 confirmed
MEd EDAL (on campus):	11 offers, 6 confirmed (3 confirmed for July, 3 confirmed for September)

To date there will be 77 new students joining the department (not including those who accepted offers to join the off-campus cohorts or the CULE program.)

The new course EDST 528 (3) Social Movements, Political Learning and Popular Education was approved by senate.

Claudia included the revised Change of Supervisor form in the department meeting package. This form is a way of formalizing a policy that is already in place. The department wants to keep track of any changes of supervisor and to

ensure that the student is initiating the change. The new form does not require the former supervisor's signature. However, students do need to indicate that the former supervisor has been notified.

Claudia provided an update on the use of the graduate student travel funding. In the 2014/15 fiscal year 10 PhDs, 2 MAs and 1 MEd student made use of this funding with a total of \$17,306.63 used. This funding is typically used to support students attending conferences. However, it can also be used by students who wish to present their research at professional development workshops or similar events.

Notice of Motion - To continue the EDST Graduate Student Travel and Conference Funding Policy as it is currently outlined and to revisit this policy in three years, based on the use of the funds over that period.

The following motion was moved by Claudia and seconded by Shauna.

Carried unanimously

EDST will be part of the E:Vision wave 1 application and adjudication system for the September 2016 intakes. This means students will be able to submit scanned copies of their transcripts with their applications. Admission committees will also be able to make offers of admission directly to the applicant, rather than having to go through G+PS. Adjudication will also take place online, reducing the amount of work for all. Program coordinators are requested to cooperate with this project in order to make this transition as smooth as possible.

c. Operations Report (Shermila)

The moving date to Pon Commons has not been confirmed but the move will take place sometime in December. Faculty will not have any financial support from this project to assist with the move. Everyone is encouraged to de-clutter their offices and reduce paper consumption in preparation for the move. Moving boxes and labels will be provided in September for faculty to begin packing their belongings.

Shermila has completed the annual performance reviews with the staff, with the exception of Erin Hagen who has not yet completed her first year with the department. Shermila will complete her annual review with Ali next month. Faculty are welcome to share their comments directly with Ali.

DNSO provided EDST with \$49,500 for the 2015 operating account. This was the same amount as was received last year. The IT budget line now includes the internet, telephone, long distance charges and phone maintenance.

Shermila reminded faculty to be mindful of how much they print and photocopy. Faculty are allotted 6,000 black and white copies per fiscal year. However, those

who exceed this limit will be charged \$0.05 per copy. Colour photocopies cost \$0.15 per page. Erika will provide faculty with quarterly invoices.

Program areas will continue to receive \$1,000 for program expenses. This includes the BEd program.

With the exception of the increase in the student emergency funding, the budget lines for the outreach account will remain the same for the 2015 fiscal year.

d. Exchange program with University of Wurzburg (Shauna)

Shauna has emailed a notice to students and faculty informing them of an exchange opportunity with the University of Wurzburg. The focus of the exchange is on adult and lifelong learning, which means that interested students do not have to be from the ALE program. The exchange will be for a three month period, with the first period beginning in October. Wurzburg will accept two UBC students, providing them with accommodations and a travel stipend. EDST needs to send Wurzburg the names of the two recommended students by June 15th. Interested students should note that the credits they receive on the exchange will be reviewed by the Faculty of Graduate Studies upon their return to see if they are acceptable to transfer. Those interested in participating in the exchange should get in touch with Shauna.

e. Graduate certificate in Adult Learning and Education (Shauna)

EDST has gone through the entire approval process to create a graduate certificate in adult education. Students who take this certificate will take four courses (12 credits), which will comprise 3 core courses and 1 elective. Students can transfer these credits if they want to carry on into a masters program.

Plans to market this course are currently underway. Those with suggestions as to potential target groups are asked to contact Shauna.

5. Development and Alumni team presentation (Zoey and Deanna)

Zoey and Deanna introduced themselves as part of the new team of Development and Alumni for the Faculty of Education. Zoey is one of the front-line fundraisers for the team, while Deanna is responsible for ensuring that alumni still feel connected to the university.

The year of alumni will begin in September. One hundred alumni will be recognized during this year long celebration.

The EDAL alumni reception will be held on June 18th at the Vancouver School Board office. EDST faculty members, alumni and new students are encouraged to attend.

6. Emeriti (Michelle)

Several of the recent EDST emeriti are willing to continue with the students they are working with and to co-supervise and assist on committees when needed.

Discussion:

The faculty discussed whether the emeriti could be given honorariums, travel allowances or office space in return for their services. One faculty member suggested that Beth Haverkamp be consulted before any formal motions are made as there is a similar motion in the works about the supervisory role of emeriti within the faculty. Another faculty member commented on the challenging situation EdD is facing in terms of available supervisors. The program is hopeful that the emeriti can play a mentorship role for the EdD students. This includes listing the emeriti who are still actively supervising students in the UBC calendar.

Action:

This subject will be revisited and discussed at a later date.

7. Report from PhD Committee (Michael)

The PhD committee received 47 applications, 14 offers were made and 7 accepted. The cohort is smaller than usual (typically it comprises around 10 students). This is probably due partly to a decrease in (already low) funding, and partly to a late date of offers made. It should also be noted that there were no indigenous applicants to the program this year.

Discussion:

Several faculty and students expressed dismay at the lack of indigenous applicants. One faculty member corrected this fact, stating that there was one indigenous applicant. However, the applicant (from Tibet) received and accepted a scholarship to attend another university. Another faculty member noted that our offers of admission were made very late this year.

8. Announcements

The Coolie Verner Memorial Reading Room will be closing shortly due to the department's move to Pon Commons. Maren Elfert will send information about the upcoming book sales, including details on the type of material available.

Congratulations were given to the following faculty members and students:

- Gerald Fallon for his promotion to associate professor with tenure
- Carolina Palacios for winning the Faculty of Education's Sessional and Lecturer Teaching award

- Lilach Marom for receiving the Faculty of Education's Graduate Student Teaching Assistant award
- Cash Ahenakew, Vanessa Andreotti (co-applicant) and Michael Marker (co-applicant) for receiving SSHRC funding for "Re-imagining Aboriginal Education for a Shared Future"
- Cash Ahenakew (co-applicant) for the successful SSHRC application "Atsimapi"
- Shauna Butterwick (co-applicant) for the SSHRC "Learning - CSL in Canadian Higher Education"
- Lesley Andres, Deirdre Kelly and Jude Walker for receiving HSS seed grants
- Claudia Ruitenberg for hosting the two-day symposium on the significance of the educational concept and activity of study
- Andre Mazawi and Gerald Fallon for their co-authored book on Haiti (to be published in June)
- Gerald Fallon for receiving funding for the second phase of the Haiti project

Congratulations also given to all those who received internal grants awarded by the Faculty.

9. Adjournment

Adjourned at 2:25 pm